Yearly Status Report - 2015-2016

Part A	
Data of the Institution	
1. Name of the Institution	**INDIAN INSTITUTE OF FOREIGN TRADE**
Name of the head of the Institution	**Dr. Surajit Mitra**
Designation	**Director**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01139147200**
Mobile no.	**9284283348**
Registered Email	**diroffice@iift.edu**
Alternate Email	**diroffice@iift.ac.in**
Address	**IIFT Bhawan, B-21,Qutab Institutional Area**
City/Town	**New Delhi**
State/UT	**Delhi**
Pincode	**110016**
2. Institutional Status	
University	**Deemed**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Dr. Rakesh Mohan Joshi**
Phone no/Alternate Phone no.	**01139147200**
Mobile no.	**9284283348**
Registered Email	**iqac@iift.edu**
Alternate Email	**rmjoshi@iift.edu**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**https://www.iift.ac.in/iift/naac/aqar**

4. Whether Academic Calendar prepared during the year	**Yes**

if yes,whether it is uploaded in the institutional website: Weblink :	**https://www.iift.ac.in/iift/naac/**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	**Period To**
1	**A**	**85.25**	**2005**	**20-May-2005**	**19-May-2010**
2	**A**	**3.53**	**2015**	**03-Mar-2015**	**02-Mar-2020**

6. Date of Establishment of IQAC	**05-Apr-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	**Date & Duration**	**Number of participants/ beneficiaries**
No Data Entered/Not Applicable!!!		

View File

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				

No Files Uploaded !!!

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**

Upload latest notification of formation of IQAC	**View File**

10. Number of IQAC meetings held during the year :	**3**

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**

Upload the minutes of meeting and action taken report	**View File**

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Helped in streamlining the time schedule of MBA programme

- Provided inputs on rationalization of course credits in MBA programme

- Helped establishment of Incubation cell in IIFT

- Provided thrust on adequate faculty development through Capacity Development programs for capacity development of faculties.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Setting up of 'Incubation Cell' in line with NAAC recommendation, in the next AY	KITES – The incubation centre of IIFT established with support of Mitsubishi
Full course review of MBA (IB) curriculum which should revisit the course credits & introduction of possible course electives	Course Review Committee formed and submitted report for implementation
To improve publication of Policy Research Programme	25 publications
Strengthening the library database with subscription of Bloomberg Terminal	14 terminals subscribed
Rationalising Course credit of core courses	Done
4 Credit courses have been reduced to 3 uniformly across the programme	Done
Introduction of new electives	Electives are grouped into IB focused and general wherein 24 IB electives and 20 general electives were offered

No Files Uploaded !!!

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2015
Date of Submission	30-Sep-2015
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The Institute has a fully integrated inhouse developed platform, named Campus360

(https://campus360.iift.ac.in) that provides convergence facility to the faculty with the students and the programme office. As the name suggests, Campus360 connects all the stakeholders. Campus360 is a featurerich, userfriendly, Complete Campus Content Management System (C3MS). This provides stateoftheart online interactive community and backend academic functions. Built using the latest technology, this portal automates an Institutes diverse operations from students to faculty members to Programme Offices. Campus 360 enables online attendance, sharing of courseware, result processing, online quiz, opinion polls, assignment submission, dissertation/research project submission, elective selection, port visit option, language selection and many more related activities. Campus360 plays an important role in the daily activities of students at Indian Institute of Foreign Trade. Starting from the schedule for their classes to coursework, assignments, feedback, online quizzes, Campus360 has it all. The students can view the schedule for their day's classes online. They can also view the coursework uploaded by faculty which will help them revise the concepts taught even after class. Assignments are uploaded by the faculty on campus360 with a specific deadline. Students get notifications on the Campus360 dashboard regarding their assignments, which they can complete and upload online. Campus360 also helps in conducting online quizzes. Students can attend quiz from their own laptop on specified day and time and for a specified duration. They can view their scores along with correct answers once the quiz is closed for all. This makes the marking process transparent. Research project submission is also done by the students through Campus360. The student dashboard is a very informative feature and helps the students to keep note of the course announcements, assignment deadlines, courseware uploads and quiz schedules at a glance. Online examination system provides a ready to use analysis methodology with regard to academic progression. This solution provides a question bank generation system along with online question paper preparation for ready to use.

Variety of questions can be prepared and stored for future purposes. This module provides a question bank generation system and uses a random generation algorithm that not only displays questions in random manner but also the question options. This module is also capable of maintaining and controlling the question complexity and compulsory questions while generating question paper. The following are the key online processes through Campus360: 1. Faculty Deployment and Scheduling 2. RuFee, Fee Collection Module 3. Online Grading 4. Faculty Deployment and Scheduling 5. Faculty Intellectual Property Repository (FIPR) 6. Trainers/Faculty Feedback 7. Teacher/Faculty Information System 8. Student's Dashboard 9. Synergy: Discussion Forum: A prolific interactions between students and the teachers 10. MeU: Instant Messaging/Chat feature of Campus360: A facility that provides real-time conversations, debates and collaborations. 11. Research Projects-Mentoring Guiding in Research Projects 12. Knowledge Forum Mentoring (KFM) 13. Smart Examination Cell Result Enabling Tools (SECRET) 14. DigiChalk, Virtual Classroom 15. LMS for Management Development Programmes 16. Planners Schedules 17. Online Selection Process (Port Visit, Language, Elective, Dissertation Project) 18. Online Quizzes, Examination

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
MBA	IB	International Business	01/07/2015

No file uploaded.

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				

View File

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

View File

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the University level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	International Business	01/07/2015

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

View File

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

View File

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
There is an institutional mechanism based on which the student feedback is circulated to Program Director of the respective program and the course coordinators of the respective courses for their knowledge and for further improvement in their quality of delivery, content, relevance etc., The Chairperson of the Graduate Study Division takes a call on which faculty need to be counselled etc. Director is also apprised about the comprehensive student feedback for his better understanding about internal and external/visiting faculty and their knowledge base. The institute has faculty feedback system and Annual performance Appraisal Report in place to evaluate their performance, which are regularly updated and reviewed Campus 360 Students: The Institute obtains feedback in terms of structured questionnaires. Students give both mid-term and end-term feedback separately for the courses and the course coordinator in the prescribed format. The feedback is shared with the faculty concerned. Faculty are encouraged to review the courses based on the feedback. Curriculum related feedback is also discussed in the concerned discipline groups and adopted on recommendations of the discipline groups/academic council. Employers (Industry): Give feedback during and after every placement season. Industry experts are also

invited from time to time to interact with area faculty and their views are sought on curriculum content. Other feedback from industry in terms of training programmes is obtained through formal feedback forms which are assessed and reviewed at the highest level. Industry representatives are also invited to participate in the admission interviews and their feedback is taken during these sessions. Alumni give regular feedback in alumni meetings and sometimes feedback may be sought from alumni on specific issues over email or through personal meetings. Feedback on curriculum: The Institute has a well-established procedure for collection of mid-term and end term feedback from the students for each of the courses. In addition, inputs and suggestions on sequencing/ addition/ deletion of courses are also considered by the course review committee. Alumni and recruiter feedback is also incorporated in the review and updating of curricula. Internal Quality Assurance System- Well defined processes and systems are in place to ensure adherence to quality in all aspects of the Institute's functioning. The teaching -learning mechanism is reviewed at several levels within the Institute- by the Programme Office and Chairpersons, in the Senior Faculty Meetings and then in Academic Council. The IQAC works with different divisions to find areas of improvement and also to document and suggest new changes and improvements for quality enhancement. Concerned Programme Office and Chairperson put up the decisions before the Statutory authorities of the University. Mechanisms in place for periodic review of administrative and academic areas, research centres, etc, are:

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA	International Business	360	37323	262

No file uploaded.

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	Nill	531	Nill	43	43

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					

View File of ICT Tools and resources

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The students are always encouraged to visit the IIFT faculty outside the classroom for any kind of clarification for academic inputs. Besides regular meetings of the batch are conducted by the programme

director to discuss academic issues. The faculty guides/ mentors help the students to structure their approach towards literature review, to identify key findings and research gaps in their area of study. Further during the initial progress seminars, the candidates are expected to update the literature. The Student Mentorship Programme brings students and faculty members together with the goal of helping student, so they will excel academically, become socially responsible, be part of sustainable education, and can navigate many opportunities in future. Under the mentorship programme, each faculty member is allocated a limited number of students. Students can approach the mentor to guide or resolve any issue which a student is facing at that point in time. The issues may be related to curriculum, like which stream to elective to choose or which Business school to focus on under exchange programme or which sea port to visit, etc. In addition, under the mentorship programme, faculty mentors encourage and guide the mentee on various inter B'school competitions, quizzes, business plan competitions and live projects. These extra-curricular activities help a mentee to showcase his/her abilities against the students of business school and leverage the same at the time of placements. It is expected that the outcome of this mentor-mentee relationship may lead to healthy institute-alumni relationship where the mentee works as a bridge and the institute benefits in a variety of ways. The IMF as the apex students' forum has six clubs and seven cells to organize events under their domain like: Management, Finance, Marketing, Operations, Consulting, Systems, and Trade, besides Social Awareness. The events include Alumni Talks, Case competitions, group discussions, quizzes and "Live Projects".

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
531	43	1:12

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
70	43	27	Nill	36

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

View File

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	IB	I	01/11/2015	09/12/2015
MBA	IB	II	27/04/2015	29/05/2015

No file uploaded.

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
3	531	0.5

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.iift.ac.in/iift/mba-ib.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
IB	MBA	International Business	269	254	95

No file uploaded.

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://campus360.iift.ac.in/feedback.asp

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				

View File

3.1.2 – Number of JRFs, SRFs, Post Doctoral Fellows, Research Associates and other fellows in the Institution enrolled during the year

Name of Research fellowship	Duration of the fellowship	Funding Agency
IIFT Research Fellowship	730	IIFT Delhi

No file uploaded.

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

View File

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	Nill

No file uploaded.

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

No file uploaded.

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

No file uploaded.

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
MBA IB	9

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

View File

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
MBA IB	89

No file uploaded.

3.4.4 – Patents published/awarded/applied during the year

Patent Details	Patent status	Patent Number	Date of Award
Nil	Nill	Nil	Nill

No file uploaded.

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

View File

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

View File

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				

View File

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)

| Dr. Prabir Kr. Das | Paper setter/ Moderator | Agricultural Scientists Recruitment Board, New Delhi | 0 |
| Dr. Jayanta Kr. Seal | Visiting Faculty to teach a course International Corporate Finance | International Management Institute, Kolkata | 150000 |

| No file uploaded. |

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				

| View File |

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			

| View File |

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nill

| No file uploaded. |

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				

| View File |

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

| View File |

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

| View File |

3.7.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nil	Nill

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1447	4752

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Libsys Software	Fully	10	2015

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	345	3	1	0	3	1	1	50	2
Added	0	0	0	0	0	0	0	0	0
Total	345	3	1	0	3	1	1	50	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development	Provide the link of the videos and media centre and recording

facility	facility
Cloud Class	http://campus360.iift.ac.in/cloudclass/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1400	1004	4696	1129

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

https://www.iift.ac.in/iift/docs/rti/4.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill

View File

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

View File

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2015	Guest Lectures	Nill	219	Nill	219

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2015	Nill	0	0	0	0

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Tradewinds	National	30

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

IMF is responsible for all the extra curricular activities of the students. In addition the students have also formed interest based clubs like the Marketing club- Brandwagon, the social awareness club- Koshish, etc Steering Committee: The steering committee meets at least once in 3 months to discuss, monitor and review the progress of the various activities pertaining to placements, corporate interface activities, academic activities and all the students' activities coordinated by the elected student bodies. Alumni Executive Council: The Alumni Executive Council has six regional chapters in India and four international chapters abroad. Each chapter organize their regional chapters meet once in a year to enable meeting of the peers and flow of information and knowledge among the alumni members of various regions. Also council organize a grand Alumni reunion once in a year which witness participation of alumni from India and Abroad. he alumni executive committee recognize the efforts of the alumni across the globe by awarding the alumnus of the Year. Placement Committee: The placement committee is a body elected by the batch to interface with the corporate for placement related activities. There are 11 members in the group i.e. Placement Committee Convener, Treasurer

along with 9 members and each member maintain the portfolio of potential companies who are to be invited to participate in the campus derive and recruitment of students. Alumni Committee: Alumni Committee consists of 2 members who are elected by the batch i.e. Alumni Coordinator and Joint alumni coordinator. They interact with the alumni of various regions for effective interaction with the alumni in India and abroad. They coordinate with the regional and international alumni chapter heads to successfully organize the regional and international chapter meets. Mess Committee: Mess committee consists of 3 student members participating from different hostels. This committee along with the help of administrative support from the institute, looks into the mess related issues.

5.4 - Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

IIFT has over 50,000 alumni spread across 30 countries, and the Division of Alumni Affairs (DAA) is engaged in developing a strong and active network of these cherished former students. IIFT graduates have achieved success in diverse fields and hold positions of responsibility and influence as distinguished corporate leaders, pioneering entrepreneurs, eminent academicians, and inspirational leaders. The division seeks to foster life-long intellectual and emotional bonding between the institute and its alumni, and to provide the current students at the institute an opportunity to connect with the alumni across the globe. This division also facilitates a common platform for professional networking and business, career development, and sustained learning opportunities. The Alumni Relations Committee (ARC), a student body that functions under the DAA organizes guest lectures, assists in the career mentorship program of IIFT students, maintains the Alumni database, publishes the quarterly magazine Aluminati and keeps alumni and students updated through the official social media handles. The committee hosts several events throughout the year, ranging from Chapter Meets in various cities, the 10-year reunion, the Silver Jubilee Celebrations as well as The Grand Alumni Reunion, one of the most awaited events of the year. IIFT annually awards its notable alumni through the "Alumnus of the Year" awards in two categories – Corporate Leadership and Entrepreneurship. Alumni who have shown their capacity to translate their vision into reality are felicitated for their achievements and contributions. The IIFT Alumni are organized into 6 domestic and 4 international chapters. Annual Chapter meets are held in these chapters where the alumni interact and reminisce about their days at IIFT. DAA in coordination with ARC organizes the Grand Alumni Reunion, Alumni Sessions through Guest Lectures, Talks, Panel Discussions and Career Mentorship Programs, and keeps alumni updated through social media and the Alumni website. The Alumni relations website serves as a one-stop destination for the alumni to access campus and institute related information, become aware of the latest campus news, know more about each other and the various alumni engagement events organised by the DAA and the ARC. DAA's social media presence aims to not only connect the alumni but showcase their expertise and experience to the current and the prospective students of IIFT. The alumni support other initiatives of the students such as induction, orientation for placements, port visits, student projects, and festivals. The constructive interactions improve the image and the esteem of the institute in the corporate world, as well as among those aspiring to pursue their MBA(IB) from IIFT. File Description • Paste link for additional Information 1. Information on IIFT Alumni Chapters: https://alumni.iift.edu/chapters.dz 2. Alumni Relations website: https://alumni.iift.edu/ 3. Social Media presence: http://www.linkedin.com/in/alumnirelationsiift/ http://www.facebook.com/IIFTAlumni http://www.instagram.com/iiftalumni/ http://www.youtube.com/alumniiift 4. All Editions of Alumni Newsletter Aluminati: https://alumni.iift.edu/newsroom/category/aluminati.dz

5.4.2 – No. of registered Alumni:

50000

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Director being Head of the institution plays a crucial role in managing the administrative as well as academic activities of IIFT and providing necessary directions/guidance. The guidelines/instructions of Government/UGC are implemented scrupulously. As a head of the institution the leadership functions are well defined: Director is also acting as Chairman, Board of Management (BOM). The BOM looks after the strategic level issues related to quality education, training and consultancy. BOM also play a vital role in infrastructure development both in Delhi and Kolkata campus. There is an Academic Council which is a principal academic body adhering to the provisions of the Memorandum of Association and the rules and bye –laws have control over and be responsible for the maintenance of all crucial activities of the Institute where Director is its Chairman. Faculty representative also form part of this council. The Academic Council is the principal academic body of the Institute and shall, subject to the provisions of the Memorandum of Association and the Rules and Bye-laws have the control over and be responsible for the maintenance of standards of teaching, research and training, approval of syllabus, co-ordination of research activities, examinations and tests within the Institute and shall exercise such other powers and perform such other duties and functions as may be prescribed or conferred upon it by the Rules and Bye-laws of the Institute. Through senior faculty meetings Senior faculty of the institute meet regularly to look at key issues regarding system development, implementation and improvement. Finance Committee of IIFT is headed by Director. The annual accounts and financial estimates, recommend annual budget and revised estimates, fixing the limits of total recurring expenditure and total non-recurring expenditure the finance committee is playing a crucial role. The curriculum of all courses is revisited on regular basis for improvement in order to keep pace with other institutions and to meet the changing requirements of the students corporate, by faculty groups. Director chairpersons and programme directors meets students regularly and take their views which are duly considered for implementation. Institute has adopted a number of new initiatives and practices through imaginative leadership and effective governance. Such initiatives have impacted the strategies adopted by the Institute in furtherance of its vision targeting at financial management, resource mobilization, effective utilization of human resources and overall efficiency enhancement. The Institute has managed to look beyond the national boundaries, as its core domain expertise is International Business and Trade.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	: Re-evaluation process has been streamlining. Internal components weightage more aligned with course objectives
Teaching and	To improve teaching effectives seminar workshop courses were

Learning	introduced. The learning objectives of the courses Programme objectives aligned.
Curriculum Development	Introduce various electives on both International Business courses and non-IB courses. Introduction of the Assurance of Learning (AOL). Focused electives for IB non-IB programmes. Rationalised on core credits.
Research and Development	Encouraged to get group live projects for full time students. Started focusing on policy / application research projects for institute beyond WTO related matters.
Library, ICT and Physical Infrastructure / Instrumentation	Included online databases and implemented computer infrastructure with more statistical software's security software's.
Human Resource Management	To motivate faculty members for more participation in FDP. Earmarked funds for FDP.
Industry Interaction / Collaboration	Corporate based MDPs on contemporary International Business Issues were
Admission of Students	Started offering new customized programmes for widely executive classify then into different managerial levels

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Implementation of Campus 360
Administration	Implementation of Campus 360
Finance and Accounts	Implementation of Campus 360
Student Admission and Support	Implementation of Campus 360
Examination	Implementation of Campus 360

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
		No Data Entered/Not Applicable !!!		

View File

6.3.2 – Number of professional development / administrative training programmes organized by the University for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
		No Data Entered/Not Applicable !!!				

View File

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
	No Data Entered/Not Applicable !!!			

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The Institute maintains a Faculty Development Programme for orientation of faculty in matters related to International Trade Business. They are encouraged to write publications for prominent journals. Health Insurance to Permanent teaching staff along with their dependent	Health Insurance to Permanent non-teaching staff along with their dependent. Non-teaching staff is exposed to seminars/programs conducted by DoPT and similar institutions for enhancing their capabilities.	NA

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Department of Commerce sends audit team from internal audit wing of DoC from time to time. Institute gets its accounts audited to thru statutory auditors, AGCR also conducts audit from time to time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA

No file uploaded.

6.4.3 – Total corpus fund generated

2983100000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	N/A	No	N/A
Administrative	No	N/A	No	N/A

6.5.2 – What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? (if applicable)

Not Applicable

6.5.3 – Activities and support from the Parent – Teacher Association (at least three)

Not Applicable

6.5.4 – Development programmes for support staff (at least three)

Nil

6.5.5 – Post Accreditation initiative(s) (mention at least three)

International Accreditations: AACSB

6.5.6 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.7 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women's Day	08/03/2015	08/03/2015	20	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Installed Solar power panel on the Roof-tops of Administrative Building at IIFT Delhi Each blocks in IIFT Kolkata. STP plants at Kolkata Campus for water recycling.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	Yes	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	Yes	Nill
Rest Rooms	Yes	Nill
Scribes for examination	Nill	Nill
Special skill development for differently abled students	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of ethics for research	01/07/2015	IIFT has no formal document or statement with regard to ethics for research. However, the importance of integrity and ethical way of doing research is integral in all Ph.D courses and the importance of conducting research by making proper citations and other best academic are regularly stressed to the students. In addition, as part of our submission requirements for

Ph.D programmes, the Ph.D Scholar is required to publish/get letter of acceptance for two articles in two reputed refreed academic journal before submission of thesis. In other words, IIFT has made one additional research paper publication mandatory for Ph.D Scholars on the basis of their doctoral research which in turn takes care of quality, plagiarism, etc. the institute is in the process of comeing out with a specific document which will cater to ensuring ethics in research

Handbook of Information	01/07/2015	https://www.iift.ac.in/iift/mba-ib.php
SERVICES BYE-LAWS	01/07/2015	https://www.iift.ac.in/iift/docs/rti/9.pdf

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

IIFT lies in a greenbelt zone and gives special emphasis to preserving an eco-friendly environment. Indeed, our campus is situated on the border of Aravali foot Hill and Delhi Ridge. Nearby our institute inside the ridge (Sanjay Van) there are restored water bodies, and full-fledged green cover,IIFT is an educational institution and does not produce hazardous waste. The students clusters have at different points in time undertaken/supported organization plantation drives in Sanjay Van 1. Energy conservation 2. Use of renewable energy 3. Water harvesting 4. Check dam construction 5. Efforts for Carbon neutrality 6. Plantation 7. Hazardous waste management 8. e-waste management

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Practice 1 1. Title of the practice: NGO attachment of Students 2. The Context that required the initiation of the practice: IIFT endorses the social commitment of the students towards the welfare of underprivileged members of the society. A socially responsive corporate sector is believed to add great value not only to the country but also is the fundamental pillar of societal development. It has been observed from the NGO feedback, which they require to provide after the tenure period is over, that IIFT students have been successful to develop professionalism into the NGO workings as well and thereby improving NGO performance. 3. Objectives of the Practice: IIFT initiated the unique programme called Social Awareness Programme (SAP) for its MBA(IB) students. The objective of SAP is to sensitize the minds of the students with social issues prevalent in the society through presentation by partner NGOs and conducting projects. This year 40 NGOs (21 NGOs in Delhi and 19 NGOs in Kolkata) were identified as partner NGOs under Social Awareness Programme. 4. The Practice: IIFT has been one of the first business schools of India to initiate the process to inculcate the spirit of social responsiveness for the business managers from student days. IIFT devised a programme under the name of Social Awareness Programme (SAP) through which it intends to develop social awareness among the students. IIFT believes that is very important that the students must have utmost sensitivity to the burning social issues while they are working in corporate sectors. Under SAP programme, IIFT shortlists the burning social issues faced by the country and lookout for NGOs who are actively involved in mitigating those issues and invite them to IIFT campuses. The total number of students of its flagship MBA (IB) programmes are then divided into groups and each group is attached to a NGO of their choice for a period of 3 months. The Social Awareness

Programme is a 3-credit compulsory programme at the Institute. Students are required to complete a project, towards social causes, under the able guidance of the partner NGOs, serving for the underprivileged sections of society. More than 3100 students have since been benefited from the programme. The students work on all important parameters of social work and do a project on the work assigned by the NGO. 5. Obstacles faced and strategies adopted to overcome them: The students are not acquainted with the working sectors of the NGOs. So the mindset of the students often do not allow them to work comfortably with the working culture of the NGOs at the first instance and they find it little difficult to accommodate with field job of NGOs. The faculty shares the inputs with them and motivates them by explaining them how they can be effectively contribute to the development of the society. 6. Impact of the practice: Some of the key parameters wherein our students have put in efforts for the social cause are: · Disability. · Women Empowerment Preventing Female Feticide. · Environment Community Development. · HIV/AIDS Awareness. · Education for Children - Street to School. · Welfare of Disadvantaged Elderly People · Water Management, Waste Management Recycling. · Literacy, Sanitation Livelihood. · Child Education, Welfare Health. · Shelter for Homeless, Community Development. · Child Adoption etc. During 2019-21, the students were deputed to approximately 44 NGOs/Corporate houses at Delhi and Kolkata centres with different focus areas for their NGO attachment. 7. Resources required: The faculty and students of IIFT are involved in this. `There are several NGO partners for both the Delhi and Kolkata Campus of IIFT. Soma of the NGOs with who IIFT Delhi is associated with is Aarohan, Aashray Adhikar Abhiyan, Bhartiya Navdeep Samiti, Development Alternatives Group, Prayas Juvenile Aid Centre, Society for Welfare of Rural and Urban People (SWRUP), Smile Foundation and etc. The NGOs with whom Kolkata Campus is associated with is Tomorrows Foundation, AIWC, East Calcutta Constituency, The Calcutta Samaritans, Child in Need Institute (CINI), Ramkrishna Mission Lok Shiksha Parishad (JFM), Rehabilitation Centres for Children, City Level Programme of Action (CLPOA), Bikash Bharati Welfare Society and etc. IIFT provides the financial resources for the programme. Best Practice 2 1. Title of the practice: Curriculum design and flexibility 2. The Context that required the initiation of the practice: IIFT, since it's beginning as Deemed University, has been providing the much-needed flexibility to the faculty for designing the course curriculum as per the latest standard. IIFT did not opt for a structured syllabus for the subjects of study but instead allowed the faculty to develop their course outlines every time the course is being taught to the students. IIFT constituted discipline groups (DG) from each of the major subjects of management studies like Finance Discipline Group, Marketing discipline group, Trade and Operations discipline groups, General management Discipline Group, Information Technology Discipline Group. 3. Objectives of the Practice: The DG is a peer group with a comprehensive updated understanding of what should go ideally into the course structure to benefit the entire class of students taking a particular course. 4. The Practice: A senior faculty head each DG, and all the faculty specialized in the subject matter will be the concerned Discipline Group member. DG frequently meets to review the course structures of the faculty members who will be teaching a particular course. Faculty members submit structured and detailed course outlines containing course objectives, contents, pedagogy, session wise discussion topics, students evaluation criteria, recommended books and journals for reading for the students of a particular course to the DG. The DG meets and discusses various merits and demerits of the course outline and suggests alteration/ deletion of the course coordinators topics. 5. Obstacles faced and strategies adopted to overcome them: Students often used to get confused on which discipline they would choose that would help them to achieve success during the course. With the help of DG groups the course outlines are prepared and shared with the students prior to the commencement of sessions so that the students gets an idea of the entire structure and pattern of the course or syllabus before attending that particular course. 6. Impact of the practice: DG suggestions bring completeness to the course structure before it is offered to the students. The IIFT students, therefore, always remain updated with the latest

knowledge and learning required for management education. 7. Resources required: IIFT provides both financial and intellectual resources to run the programme

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.iift.ac.in/iift/naac

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The mission statement places emphasis on the distinctive strengths of the Institute and broadly lays out the benefits to its stakeholders and society. The goals and objectives of the institution are made known to the stakeholders in the form of the following published documents and the regular forums such as Strategy document, Website, Student's handbook, Guidelines for course coordinator and Annual Report. IIFT Constitution: A booklet on the constitution of the institution also has an elaborate discussion on the goals and objectives. The mission of IIFT is reinforced in terms of its core values derived from the sense of commitment of internal stakeholders to serve through the institution. IIFT recognizes the importance of the fact that excellence in the creation of knowledge must be aligned with excellence in transmitting that knowledge. Mission – Expected Outcomes The institute is positioned along the axis that links professional business education to applied research. It focuses on enhancing this linkage so that education and research reinforce each other. Deliver research output that addresses domestic as well as world trade and business issues. Act as a think tank for different Government organizations as well as for trade industry to provide policy inputs to them. Provide professional business education and training through structured programmes to graduate students and working executives, individuals and institutions including Government, corporate world and international trade organizations. Network with both domestic and international organizations, institutions and universities for mutual benefits. Nurture socially responsive and inclusive institutional culture insulating organizational values in all activities among the stakeholders. Encourage creativity and experimentation in all activities to be innovative.

Provide the weblink of the institution
https://www.iift.ac.in/iift/index.php

8.Future Plans of Actions for Next Academic Year

1. International Accreditation from the AACSB 2. TO increase students/faculty exchange 3. To Increase quality publications 4. To develop focused MDP's for the corporates