



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	INDIAN INSTITUTE OF FOREIGN TRADE
Name of the head of the Institution	Dr. Manoj Pant
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01139147200
Mobile no.	9284283348
Registered Email	diroffice@iift.edu
Alternate Email	diroffice@iift.ac.in
Address	IIFT Bhawan, B-21, Qutab Institutional Area
City/Town	New Delhi
State/UT	Delhi
Pincode	110016
<b>2. Institutional Status</b>	
University	Deemed
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr. Satinder Bhatia
Phone no/Alternate Phone no.	01139147200
Mobile no.	9284283348
Registered Email	iqac@iift.edu
Alternate Email	satinderbhatia@iift.edu

<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)			<a href="https://www.iift.ac.in/iift/naac/aqar">https://www.iift.ac.in/iift/naac/aqar</a>		
<b>4. Whether Academic Calendar prepared during the year</b>			Yes		
if yes, whether it is uploaded in the institutional website: Weblink :			<a href="https://www.iift.ac.in/iift/naac/">https://www.iift.ac.in/iift/naac/</a>		
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	85.25	2005	20-May-2005	19-May-2010
2	A	3.53	2015	03-Mar-2015	02-Mar-2020
<b>6. Date of Establishment of IQAC</b>			05-Apr-2004		
<b>7. Internal Quality Assurance System</b>					
<b>Quality initiatives by IQAC during the year for promoting quality culture</b>					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
<b>No Data Entered/Not Applicable!!!</b>					
<a href="#">View File</a>					
<b>8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.</b>					
Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>No Data Entered/Not Applicable!!!</b>					
<a href="#">View File</a>					
<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>			Yes		
Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>10. Number of IQAC meetings held during the year :</b>			2		
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website			Yes		
Upload the minutes of meeting and action taken report			<a href="#">View File</a>		
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>			No		
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>					

1. Four new divisions were created to look after programmes 2. Dedicated research centers/division in IIFT

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Reviewing Curriculum Review Report and its adaptation	Review report discussed and adopted
In order to smoothen Academic functionary proposed to nominate a Senior professor as a Dean	Dean approved
Balancing course credits among core elective courses	Course credits reduced by 10 credits the simultaneous increase in electives of 10 credit
Introduced new Post Graduate in Economics	New M.A. Economics programme with focus on International Trade & Finance introduced
Introduction of new Trade Database	Proposal for subscription to EIU submitted
Introduction of new Research Centre	First formal meeting for establishing CeNEST is conducted with North East Council & Ministry of Development of North Eastern Region

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

30-Sep-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The Institute has a fully integrated inhouse developed platform, named Campus360 (<https://campus360.iift.ac.in>) that provides convergence facility to the faculty with the students and the programme office. As the name suggests, Campus360 connects all the stakeholders. Campus360 is a featurerich, userfriendly, Complete Campus Content Management System (C3MS). This provides stateoftheart

online interactive community and backend academic functions. Built using the latest technology, this portal automates an Institutes diverse operations from students to faculty members to Programme Offices. Campus 360 enables online attendance, sharing of courseware, result processing, online quiz, opinion polls, assignment submission, dissertation/research project submission, elective selection, port visit option, language selection and many more related activities. Campus360 plays an important role in the daily activities of students at Indian Institute of Foreign Trade. Starting from the schedule for their classes to coursework, assignments, feedback, online quizzes, Campus360 has it all. The students can view the schedule for their day's classes online. They can also view the coursework uploaded by faculty which will help them revise the concepts taught even after class. Assignments are uploaded by the faculty on campus360 with a specific deadline. Students get notifications on the Campus360 dashboard regarding their assignments, which they can complete and upload online. Campus360 also helps in conducting online quizzes. Students can attend quiz from their own laptop on specified day and time and for a specified duration. They can view their scores along with correct answers once the quiz is closed for all. This makes the marking process transparent. Research project submission is also done by the students through Campus360. The student dashboard is a very informative feature and helps the students to keep note of the course announcements, assignment deadlines, courseware uploads and quiz schedules at a glance. Online examination system provides a ready to use analysis methodology with regard to academic progression. This solution provides a question bank generation system along with online question paper preparation for ready to use. Variety of questions can be prepared and stored for future purposes. This module provides a question bank generation system and uses a random generation algorithm that not only displays questions in random manner but also the question options. This module is also capable of maintaining and controlling the question

complexity and compulsory questions while generating question paper. The following are the key online processes through Campus360: 1. Faculty Deployment and Scheduling 2. RuFee, Fee Collection Module 3. Online Grading 4. Faculty Deployment and Scheduling 5. Faculty Intellectual Property Repository (FIPR) 6. Trainers/Faculty Feedback 7. Teacher/Faculty Information System 8. Student's Dashboard 9. Synergy: Discussion Forum: A prolific interactions between students and the teachers 10. MeU: Instant Messaging/Chat feature of Campus360: A facility that provides real-time conversations, debates and collaborations. 11. Research Projects-Mentoring Guiding in Research Projects 12. Knowledge Forum Mentoring (KFM) 13. Smart Examination Cell Result Enabling Tools (SECRET) 14. DigiChalk, Virtual Classroom 15. LMS for Management Development Programmes 16. Planners Schedules 17. Online Selection Process (Port Visit, Language, Elective, Dissertation Project) 18. Online Quizzes, Examination

## Part B

### CRITERION I - CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

##### 1.1.1 - Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
MBA	IB	International Business	01/07/2018
MA	ECO	Economics	01/07/2018

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##### 1.1.2 - Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
<b>No Data Entered/Not Applicable !!!</b>				

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#### 1.2 - Academic Flexibility

##### 1.2.1 - New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the University level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	International Business	Nil
MA	Economics	Nil

### 1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

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### 1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>There is an institutional mechanism based on which the student feedback is circulated to Program Director of the respective program and the course coordinators of the respective courses for their knowledge and for further improvement in their quality of delivery, content, relevance etc., The Chairperson of the Graduate Study Division takes a call on which faculty need to be counselled etc. Director is also apprised about the comprehensive student feedback for his better understanding about internal and external/visiting faculty and their knowledge base. The institute has faculty feedback system and Annual performance Appraisal Report in place to evaluate their performance, which are regularly updated and reviewed Campus 360 Students: The Institute obtains feedback in terms of structured questionnaires. Students give both mid-term and end-term feedback separately for the courses and the course coordinator in the prescribed format. The feedback is shared with the faculty concerned. Faculty are encouraged to review the courses based on the feedback. Curriculum related feedback is also discussed in the concerned discipline groups and adopted on recommendations of the discipline groups/academic council. Employers (Industry): Give feedback during and after every placement season. Industry experts are also invited from time to time to interact with area faculty and their views are sought on curriculum content. Other feedback from industry in terms of training programmes is obtained through formal feedback forms which are assessed and reviewed at the highest level. Industry representatives are also invited to participate in the admission interviews and their feedback is taken during these sessions. Alumni give regular feedback in alumni meetings</p>

and sometimes feedback may be sought from alumni on specific issues over email or through personal meetings. Feedback on curriculum: The Institute has a well-established procedure for collection of mid-term and end term feedback from the students for each of the courses. In addition, inputs and suggestions on sequencing/ addition/ deletion of courses are also considered by the course review committee. Alumni and recruiter feedback is also incorporated in the review and updating of curricula. Internal Quality Assurance System- Well defined processes and systems are in place to ensure adherence to quality in all aspects of the Institute's functioning. The teaching -learning mechanism is reviewed at several levels within the Institute- by the Programme Office and Chairpersons, in the Senior Faculty Meetings and then in Academic Council. The IQAC works with different divisions to find areas of improvement and also to document and suggest new changes and improvements for quality enhancement. Concerned Programme Office and Chairperson put up the decisions before the Statutory authorities of the University. Mechanisms in place for periodic review of administrative and academic areas, research centres, etc,

## CRITERION II - TEACHING- LEARNING AND EVALUATION

### 2.1 - Student Enrolment and Profile

#### 2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Economics	30	476	29
MBA	International Business	360	61939	327

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### 2.2 - Catering to Student Diversity

#### 2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	Nil	692	Nil	53	53

### 2.3 - Teaching - Learning Process

#### 2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
<b>No Data Entered/Not Applicable !!!</b>					

[View File of ICT Tools and resources](#)

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#### 2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

The students are always encouraged to visit the IIFT faculty outside the classroom for any kind of clarification for academic inputs. Besides regular meetings of the batch are conducted by the programme director to discuss academic issues. The faculty guides/ mentors help the students to structure their approach towards literature review, to identify key findings and research gaps in their area of study. Further during the initial progress seminars, the candidates are expected to update the literature. The Student Mentorship Programme brings students and faculty members together with the goal of helping student, so they will excel academically, become socially responsible, be part of sustainable education, and can navigate



many opportunities in future. Under the mentorship programme, each faculty member is allocated a limited number of students. Students can approach the mentor to guide or resolve any issue which a student is facing at that point in time. The issues may be related to curriculum, like which stream to elective to choose or which Business school to focus on under exchange programme or which sea port to visit, etc. In addition, under the mentorship programme, faculty mentors encourage and guide the mentee on various inter B'school competitions, quizzes, business plan competitions and live projects. These extra-curricular activities help a mentee to showcase his/her abilities against the students of business school and leverage the same at the time of placements. It is expected that the outcome of this mentor-mentee relationship may lead to healthy institute-alumni relationship where the mentee works as a bridge and the institute benefits in a variety of ways. The IMF as the apex students' forum has six clubs and seven cells to organize events under their domain like: Management, Finance, Marketing, Operations, Consulting, Systems, and Trade, besides Social Awareness. The events include Alumni Talks, Case competitions, group discussions, quizzes and "Live Projects".

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
692	53	1:13

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
70	53	17	10	52

### 2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

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## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	IB	Semester	25/10/2018	28/11/2018

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### 2.5.2 - Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nil	692	0

## 2.6 - Student Performance and Learning Outcomes

### 2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.iift.ac.in/iift/mba-ib.php>

### 2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MBA IB	MBA	International	280	278	99.23



**Business**

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**2.7 - Student Satisfaction Survey**

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://campus360.iift.ac.in/feedback.asp>

**CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Promotion of Research and Facilities**

3.1.1 - Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nil	NIL	NIL	Nil	NIL

No file uploaded.

3.1.2 - Number of JRFs, SRFs, Post Doctoral Fellows, Research Associates and other fellows in the Institution enrolled during the year

Name of Research fellowship	Duration of the fellowship	Funding Agency
IIFT Research Fellowship	730	IIFT Delhi

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**3.2 - Resource Mobilization for Research**

3.2.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

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**3.3 - Innovation Ecosystem**

3.3.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	Nil

No file uploaded.

3.3.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

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3.3.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

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**3.4 - Research Publications and Awards**

3.4.1 - Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
MBA IB	10

## 3.4.2 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	MBA IB	52	2
International	MBA IB	63	5

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## 3.4.3 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
MBA IB	101

No file uploaded.

## 3.4.4 - Patents published/awarded/applied during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Null	Null	Null

No file uploaded.

## 3.4.5 - Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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No Data Entered/Not Applicable !!!

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## 3.4.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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No Data Entered/Not Applicable !!!

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## 3.4.7 - Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
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No Data Entered/Not Applicable !!!

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## 3.5 - Consultancy

## 3.5.1 - Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
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No Data Entered/Not Applicable !!!

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## 3.5.2 - Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s)	Title of the	Agency seeking /	Revenue generated	Number of
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department	programme	training	(amount in rupees)	trainees
No Data Entered/Not Applicable !!!				

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### 3.6 - Extension Activities

3.6.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			

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3.6.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill

No file uploaded.

3.6.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				

[View File](#)

### 3.7 - Collaborations

3.7.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student Exchange	66	IIFT	90
Research Conference	60	IIFT	14

No file uploaded.

3.7.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

[View File](#)

3.7.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Brock University, St. Catharines, Ontario, Canada	26/07/2018	Active Student Exchange Program	Nill

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**CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2235	2706

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	

[View File](#)**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Libsys Software	Fully	10	2015

4.2.2 - Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

[View File](#)**4.3 - IT Infrastructure**

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	300	2	1	0	1	1	1	150	0
Added	0	0	0	0	0	0	0	0	0
Total	300	2	1	0	1	1	1	150	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Cloud Class	<a href="http://campus360.iift.ac.in/cloudclass/">http://campus360.iift.ac.in/cloudclass/</a>

**4.4 - Maintenance of Campus Infrastructure**

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical
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	<b>facilities</b>		<b>facilities</b>
2235	1285	2235	1385

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Nil

[Link: https://www.iift.ac.in/iift/docs/rti/4.pdf](https://www.iift.ac.in/iift/docs/rti/4.pdf)

## CRITERION V - STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

[View File](#)

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

[View File](#)

5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Guest Lectures	Nil	279	Nil	279

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

### 5.2 - Student Progression

#### 5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					

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## 5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	Nil	NIL	NIL	NIL	NIL

No file uploaded.

## 5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

[View File](#)

## 5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Tradewinds 2018	National	97

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## 5.3 - Student Participation and Activities

## 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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## 5.3.2 - Activity of Student Council &amp; representation of students on academic &amp; administrative bodies/committees of the institution (maximum 500 words)

IMF is responsible for all the extra curricular activities of the students. In addition the students have also formed interest based clubs like the Marketing club- Brandwagon, the social awareness club- Koshish, etc Steering Committee: The steering committee meets at least once in 3 months to discuss, monitor and review the progress of the various activities pertaining to placements, corporate interface activities, academic activities and all the students' activities coordinated by the elected student bodies. Alumni Executive Council: The Alumni Executive Council has six regional chapters in India and four international chapters abroad. Each chapter organize their regional chapters meet once in a year to enable meeting of the peers and flow of information and knowledge among the alumni members of various regions. Also council organize a grand Alumni reunion once in a year which witness participation of alumni from India and Abroad. he alumni executive committee recognize the efforts of the alumni across the globe by awarding the alumnus of the Year. Placement Committee: The placement committee is a body elected by the batch to interface with the corporate for placement related activities. There are 11 members in the group i.e. Placement Committee Convener, Treasurer along with 9 members and each member maintain the portfolio of potential companies who are to be invited to participate in the campus derive and recruitment of students. Alumni Committee: Alumni Committee consists of 2 members who are elected by the batch i.e. Alumni Coordinator and Joint alumni coordinator. They interact with the alumni of various regions for effective interaction with the alumni in India and abroad. They coordinate with the regional and international alumni chapter heads to successfully organize the

regional and international chapter meets. Mess Committee: Mess committee consists of 3 student members participating from different hostels. This committee along with the help of administrative support from the institute, looks into the mess related issues.

## 5.4 - Alumni Engagement

### 5.4.1 - Whether the institution has registered Alumni Association?

Yes

IIFT has over 50,000 alumni spread across 30 countries, and the Division of Alumni Affairs (DAA) is engaged in developing a strong and active network of these cherished former students. IIFT graduates have achieved success in diverse fields and hold positions of responsibility and influence as distinguished corporate leaders, pioneering entrepreneurs, eminent academicians, and inspirational leaders. The division seeks to foster life-long intellectual and emotional bonding between the institute and its alumni, and to provide the current students at the institute an opportunity to connect with the alumni across the globe. This division also facilitates a common platform for professional networking and business, career development, and sustained learning opportunities. The Alumni Relations Committee (ARC), a student body that functions under the DAA organizes guest lectures, assists in the career mentorship program of IIFT students, maintains the Alumni database, publishes the quarterly magazine Aluminati and keeps alumni and students updated through the official social media handles. The committee hosts several events throughout the year, ranging from Chapter Meets in various cities, the 10-year reunion, the Silver Jubilee Celebrations as well as The Grand Alumni Reunion, one of the most awaited events of the year. IIFT annually awards its notable alumni through the "Alumnus of the Year" awards in two categories - Corporate Leadership and Entrepreneurship. Alumni who have shown their capacity to translate their vision into reality are felicitated for their achievements and contributions. The IIFT Alumni are organized into 6 domestic and 4 international chapters. Annual Chapter meets are held in these chapters where the alumni interact and reminisce about their days at IIFT. DAA in coordination with ARC organizes the Grand Alumni Reunion, Alumni Sessions through Guest Lectures, Talks, Panel Discussions and Career Mentorship Programs, and keeps alumni updated through social media and the Alumni website. The Alumni relations website serves as a one-stop destination for the alumni to access campus and institute related information, become aware of the latest campus news, know more about each other and the various alumni engagement events organised by the DAA and the ARC. DAA's social media presence aims to not only connect the alumni but showcase their expertise and experience to the current and the prospective students of IIFT. The alumni support other initiatives of the students such as induction, orientation for placements, port visits, student projects, and festivals. The constructive interactions improve the image and the esteem of the institute in the corporate world, as well as among those aspiring to pursue their MBA(IB) from IIFT. File Description • Paste link for additional Information 1. Information on IIFT Alumni Chapters: <https://alumni.iift.edu/chapters.dz> 2. Alumni Relations website: <https://alumni.iift.edu/> 3. Social Media presence: <http://www.linkedin.com/in/alumnirelationsiift/> <http://www.facebook.com/IIFTAlumni> <http://www.instagram.com/iiftalumni/> <http://www.youtube.com/alumniiift> 4. All Editions of Alumni Newsletter Aluminati: <https://alumni.iift.edu/newsroom/category/aluminati.dz>

### 5.4.2 - No. of registered Alumni:

50000

### 5.4.3 - Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

### 5.4.4 - Meetings/activities organized by Alumni Association :



**CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Director being Head of the institution plays a crucial role in managing the administrative as well as academic activities of IIFT and providing necessary directions/guidance. The guidelines/instructions of Government/UGC are implemented scrupulously. As a head of the institution the leadership functions are well defined: Director is also acting as Chairman, Board of Management (BOM). The BOM looks after the strategic level issues related to quality education, training and consultancy. BOM also play a vital role in infrastructure development both in Delhi and Kolkata campus. There is an Academic Council which is a principal academic body adhering to the provisions of the Memorandum of Association and the rules and bye -laws have control over and be responsible for the maintenance of all crucial activities of the Institute where Director is its Chairman. Faculty representative also form part of this council. The Academic Council is the principal academic body of the Institute and shall, subject to the provisions of the Memorandum of Association and the Rules and Bye-laws have the control over and be responsible for the maintenance of standards of teaching, research and training, approval of syllabus, co-ordination of research activities, examinations and tests within the Institute and shall exercise such other powers and perform such other duties and functions as may be prescribed or conferred upon it by the Rules and Bye-laws of the Institute. Through senior faculty meetings Senior faculty of the institute meet regularly to look at key issues regarding system development, implementation and improvement. Finance Committee of IIFT is headed by Director. The annual accounts and financial estimates, recommend annual budget and revised estimates, fixing the limits of total recurring expenditure and total non-recurring expenditure the finance committee is playing a crucial role. The curriculum of all courses is revisited on regular basis for improvement in order to keep pace with other institutions and to meet the changing requirements of the students corporate, by faculty groups. Director chairpersons and programme directors meets students regularly and take their views which are duly considered for implementation. Institute has adopted a number of new initiatives and practices through imaginative leadership and effective governance. Such initiatives have impacted the strategies adopted by the Institute in furtherance of its vision targeting at financial management, resource mobilization, effective utilization of human resources and overall efficiency enhancement. The Institute has managed to look beyond the national boundaries, as its core domain expertise is International Business and Trade.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

**6.2 - Strategy Development and Deployment**

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	1. It is proposed to increase the number of students admitted in MBA full time programmes by one more section.
Industry Interaction / Collaboration	1. New seminar platforms for Consultancy HR domains are created to bring domain specialised industry experts for interaction.
Human Resource Management	1. Faculties are encouraged to participate in National International seminars and provided work-norm points
Library, ICT	1. Due to the increasing the usage of online databases no. of

and Physical Infrastructure / Instrumentation	Bloomberg Terminals have been increased. 2. Proposal to provide Laptops to all faculty has been considered.
Research and Development	1. Proposal for new centre for North-eastern states studies submitted to North-East Council.
Examination and Evaluation	1. In order to increase rigor of online feedback system, down grade point are introduced for student to fail to provide the same this will reduce their overall CGPA 2. The course mid-term feedback is advanced so as to help faculty for any mid-course corrections
Teaching and Learning	1. In order to increase the Trade Finance effectiveness the sequencing of courses are rearranged so as to bring all basic financial course in 1st trimester then introduced international dimension from 2nd trimester onwards
Curriculum Development	1. The detailed report submitted by Curricular Review Committee has been adjusted for implementing the core credit courses are reduced from 88 to 78, while the elective credits are increased 20 to 30 2. New courses and Data Analysis included 3. New non-credit courses added 4. Post-Graduation in Economics focused in Trade Finance produced

### 6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Implementation of Campus 360
Administration	Implementation of Campus 360
Finance and Accounts	Implementation of Campus 360
Student Admission and Support	Implementation of Campus 360
Examination	Implementation of Campus 360

### 6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				

[View File](#)

6.3.2 - Number of professional development / administrative training programmes organized by the University for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NIL	NIL	Nil	Nil	Nil	Nil

No file uploaded.

6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				

[View File](#)

#### 6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	4	Nil	Nil

#### 6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
The Institute maintains a Faculty Development Programme for orientation of faculty in matters related to International Trade Business. They are encouraged to write publications for prominent journals. Health Insurance to Permanent teaching staff along with their dependent	Health Insurance to Permanent non-teaching staff along with their dependent. Non-teaching staff is exposed to seminars/programs conducted by DoPT and similar institutions for enhancing their capabilities.	Not Applicable

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Department of Commerce sends audit team from internal audit wing of DoC from time to time. Institute gets its accounts audited to thru statutory auditors, AGCR also conducts audit from time to time.

##### 6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
N/A	0	N/A

No file uploaded.

##### 6.4.3 - Total corpus fund generated

424240000

#### 6.5 - Internal Quality Assurance System

##### 6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

##### 6.5.2 - What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? (if applicable)

Not Applicable

##### 6.5.3 - Activities and support from the Parent - Teacher Association (at least three)

Not Applicable

##### 6.5.4 - Development programmes for support staff (at least three)

NIL

##### 6.5.5 - Post Accreditation initiative(s) (mention at least three)

1. Subscriptions done for EIUand CIS data base. Bloomberg terminal established 2. 03 stage Capacity Building Programmes designed 3. Introduced incentive schemes for ABDC ranked journal publications.

##### 6.5.6 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	No

## 6.5.7 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					

[View File](#)**CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities**

## 7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women's Day	08/03/2018	08/03/2018	26	44

## 7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

**Percentage of power requirement of the University met by the renewable energy sources**

Percentage of power requirement of the University met by the renewable energy sources: Installed rooftop solar photovoltaic power plant at the roof top of the administration building and academic building

## 7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	Yes	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	Yes	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	Nil

## 7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

[View File](#)

## 7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
SERVICES BYE-LAWS	01/07/2018	<a href="https://www.iift.ac.in/iift/docs/rti/9.pdf">https://www.iift.ac.in/iift/docs/rti/9.pdf</a>
Code of	01/07/2018	IIFT has no formal document or statement with regard to

ethics for research		ethics for research. However, the importance of integrity and ethical way of doing research is integral in all Ph.D courses and the importance of conducting research by making proper citations and other best academic are regularly stressed to the students. In addition, as part of our submission requirements for Ph.D programmes, the Ph.D Scholar is required to publish/get letter of acceptance for two articles in two reputed refereed academic journal before submission of thesis. In other words, IIFT has made one additional research paper publication mandatory for Ph.D Scholars on the basis of their doctoral research which in turn takes care of quality, plagiarism, etc. the institute is in the process of coming out with a specific document which will cater to ensuring ethics in research
Handbook of Information	01/07/2018	<a href="https://www.iift.ac.in/iift/mba-ib.php">https://www.iift.ac.in/iift/mba-ib.php</a>

#### 7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

[View File](#)

#### 7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

IIFT lies in a greenbelt zone and gives special emphasis to preserving an eco-friendly environment. Indeed, our campus is situated on the border of Aravali foot Hill and Delhi Ridge. Nearby our institute inside the ridge (Sanjay Van) there are restored water bodies, and full-fledged green cover, IIFT is an educational institution and does not produce hazardous waste. The students clusters have at different points in time undertaken/supported organization plantation drives in Sanjay Van Installed rooftop solar photovoltaic power plant at the roof top of the administration building and academic building
1. Energy conservation
2. Use of renewable energy
3. Water harvesting
4. Check dam construction
5. Efforts for Carbon neutrality
6. Plantation
7. Hazardous waste management
8. e-waste management

#### 7.2 - Best Practices

##### 7.2.1 - Describe at least two institutional best practices

<p>Practice 1 1. Title of the practice: Establishment of Specialized Cell to address logistics issues- CTFL 2. The Context that required the initiation of the practice: Since its inception, IIFT took up various development issues and addressed them adequately by setting up a specialized cell. For example, the Centre for Trade Facilitation and Logistics (CTFL) was set up in the recent times. 3. Objectives of the Practice: CTFL was set up at the IIFT campus in Delhi in 2018 by the Logistics Department of the Ministry of Commerce, Government of India. During 2018-2019, the logistics issues have become very prominent in the entire country to enhance Indian business efficiency. CTFL was set up to help the Indian trade and logistics experts by acting as a forum for collaboration on the domestic and international front to gain competitiveness at a global level. 4. The Practice: CTFL has been working along with nine different sectors and councils to understand and</p>
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measure their logistics performance. These key sectors include leather, electronics, marine, apparel, agriculture, gems and jewellery, chemical, engineering goods and pharmaceuticals. To achieve this objective, different workshops and sector meets have been planned throughout the year to understand the logistics issues faced by the sectors through working with the key stakeholders and industry experts. CRFL endeavors to understand sector-specific logistics and attempt to develop a sector-specific logistics performance index to improve the sectors logistics performance. CTFL also map the value chain of the specific sector, which would aid in identifying the logistic challenges faced by the exporters in these sectors. Since each sector has a unique value chain, their challenges also vary from industry to industry.

5. Obstacles faced and strategies adopted to overcome them: The stakeholders of logistics services, academicians and other sector specific experts from the industries interacted with policymakers have specified regarding the various logistics issues and gaps pertaining to their sectors in India. For this purpose CTFL was established, so that the Centre regularly organises sector meets to map the value chain of the specific sector, which would aid in identifying the logistic challenges faced by the exporters in these sectors. Since each sector has a unique value chain, the challenges associated with them also vary from industry to industry and CTFL will discuss and provide solutions to each sectors.

6. Impact of the practice: CTFL is working towards the development of a sector-specific Logistics Performance Index (LPI-S). There is no such index at present this index serves as a common measure of logistics performance for various industries in India. This measure would help industries of different sectors to pinpoint critical issues in the logistics efficiency and related policy implications which would smoothen the process of movement of goods leading to an increase in the overall national and global trade. An efficient logistics performance can also help resolve the current big issue of trade deficit.

7. Resources required: CTFL initiated activities with seed money support from Government of India

Practice 2: 1. Title of the practice: Student Mentorship Program (STUMENT) 2. The Context that required the initiation of the practice: The faculty and staffs of IIFT often act as a mentor to the students. This programme helps to develop a particular type of relationship to help our student mentees succeed in IIFT. The faculty who acts as the mentor tries to find the complexities present in the lives of the students and involves in giving suggestions which enables the students to gain confidence, take initiative, and stay self-motivated while associating with IIFT. 3. Objectives of the Practice: The Faculty-Student Mentoring Program is associating in supporting the students throughout their time at IIFT so that the students can achieve the goals which they have set for themselves in regard for their career. The faculty provide the students with academic and professional advice, they shares their perspectives on various issues, and enrich their education, engagement, and academic experience. 4. The Practice: This program is an informal cum formal way for faculty and students to interact with each other. It helps the students to feel closer to their alma mater and develop a positive and long-lasting personal connection with the faculty members of both the IIFT campuses. The faculty act as mentors for the students and encourages them to engage in discussions and makes this initiative successful. This programme is rolled out on the first day when a new batch commences and this is made a part of the orientation process for the new student joining IIFT. During this challenging situation where sessions have commenced virtually, this programme has turned out to be important as it helped the students to be comfortable and built a good mentor-mentee relationship at IIFT with the faculty. The faculty and staffs at IIFT constantly works at ensuring that the students are able to get the best out of the two years of their association with IIFT through constantly supporting them in achieving what the institute set across to. 5. Obstacles faced and strategies adopted to overcome them: Faculty Mentors and the students are encouraged to engage in discussions. Given the current situation globally, with students completely out of their comfort zones, they need the suggestions of the faculty the most to choose the appropriate courses. The fresh/junior batch are often a bit hesitant and disoriented in the beginning,

and they might hesitate in contacting or making the first attempt at contacting their faculty mentors. and hence the faculty makes an effort from their end to help them out and reach out to them at the first time. The faculty we are of IIFT are constantly working at ensuring that the students are able to get the best out of these two years. 6. Impact of the practice: The Students Mentorship Programme helps new graduate students adjust more quickly to life at IIFT. This programme ensures the transition of freshers into to capable, well groomed business management students ready to take up managerial responsibilities of international businesses. A fresher (Mentee) who joins IIFT is assigned as a mentor. The mentors will guide the mentees in all matters of academic and co-curricular activities. The faculty monitor the students through face-to-face interaction, emails or phone calls. 7. Resources required: Sessions between faculty and students are scheduled initially so that the students get an idea about the courses and then they can contact and seek help from the faculty at a personal level. IIFT internal resource supports the programme.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.iift.ac.in/iift/naac>

### 7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The mission statement places emphasis on the distinctive strengths of the Institute and broadly lays out the benefits to its stakeholders and society. The goals and objectives of the institution are made known to the stakeholders in the form of the following published documents and the regular forums such as Strategy document, Website, Student's handbook, Guidelines for course coordinator and Annual Report. IIFT Constitution: A booklet on the constitution of the institution also has an elaborate discussion on the goals and objectives. The mission of IIFT is reinforced in terms of its core values derived from the sense of commitment of internal stakeholders to serve through the institution. IIFT recognizes the importance of the fact that excellence in the creation of knowledge must be aligned with excellence in transmitting that knowledge. Mission - Expected Outcomes The institute is positioned along the axis that links professional business education to applied research. It focuses on enhancing this linkage so that education and research reinforce each other. Deliver research output that addresses domestic as well as world trade and business issues. Act as a think tank for different Government organizations as well as for trade industry to provide policy inputs to them. Provide professional business education and training through structured programmes to graduate students and working executives, individuals and institutions including Government, corporate world and international trade organizations. Network with both domestic and international organizations, institutions and universities for mutual benefits. Nurture socially responsive and inclusive institutional culture insulating organizational values in all activities among the stakeholders. Encourage creativity and experimentation in all activities to be innovative.

Provide the weblink of the institution

<https://www.iift.ac.in/iift/index.php>

### 8. Future Plans of Actions for Next Academic Year

- To increase alumni and industry interaction to students
- To motivate faculty members for the FDP programmes
- To get an international accreditation like AACSB, AMBA EQUIS
- To increase Ph. D enrollment