

Sub: Request for sealed quotations of "Printing Advertisement in leading News Papers for M.A.Economics (2020-22) Programme"

Last date of submission: March 11, 2020 by 5:00 PM

Date of Opening: March 12, 2020 at 3:00 PM

Dear Sir / Madam,

For upcoming M.A. Economics Programme (2020-2022) of the Institute, you are hereby requested to submit your valid and firm quote for publication of advertisement in newspapers listed in **Annexure-1** as per the terms and conditions indicated herein below for the following advertisement matter given in **Annexure-2 (for newspaper) and Annexure -3 (for magazine) respectively in Single bid basis**. Sealed quotations should be dropped on or before March 11, 2020, latest by 5:00PM in the tender box kept at Main Entrance Gate, IIFT, B-21, Qutab Institutional Area, New Delhi- 110016.

IMPORTANT DATES

S. No.	Event	Date and Time/ Remarks
1	Last date and time of submission of bids off-line (Technical and Price Bid)	March 11, 2020 up to 5:00 PM (IST)
2	Opening of Technical and Price Bids off-line	March 12, 2020, at 3:00 PM (IST)
3	All the communications with respect to the tender shall be addressed to:	Section Officer (Administration), Room No. 522 (A), IIFT, B-21, Qutab Institutional Area, New Delhi-110016 Tel: 011-39147322 E- Mail ID: karun@iift.ac.in

Technical Criteria
Bidder should submit compliance matrix as follows
(Part- I)

S.No	Eligibility Criteria Release of advertisement in print media	Attached Relevant Document	Compliance (Yes/ No)	Deviations if any, Please specify
1	Status of Agency/ Propriety/ Partnership/ Pvt. Ltd. (attach proof in support)			
2	Name of the Director/ Partner/ Proprietor along with his/her contact number and E mail			
3	Registered Branch Office Address with Tel No. & E mail			
4	Valid INS Accreditation Certificate indicating full accreditation by INS			
5	Agency should have full fledged Registered/ Branch Office at Delhi			
6	Acceptance on Letter head stating to provideservices on 24 Hour basis and should publish theadvertisement within 24 hours with atleast one monthcredit facility			
7	Permanent Account Number (PAN)			
8	GST Registration Certificate			
9	Duly signed and stamped of the entire bid document along with its addendum/ corrigendum if any.			

(Part-II)

S.No.	Scope of Work	Attached Relevant Document	Compliance (Yes/ No)	Deviations if any, Please specify
1	The services to be provided by the agency shall conform to the requirements and responsibilities under scope of services mentioned in the tender document			
2	The bidder shall arrange the final advertisement sample before the final print			

(Part-III)

Price Bid Format: Please submit the price bid as per Annexure-1

General instructions to Bidders

You are requested to kindly go through the detailed terms and conditions mentioned below and overleaf and submit your most competitive bid applicable to educational and research institutes.

1. The document can be directly downloaded from Institute's website www.iift.edu. No editing, addition/deletion of matter is permitted.
2. Please mention the Ref No. and due date on top of the bid sealed envelope.
3. The offer must be submitted in a single bid system within the indicated Date and Time.
4. No tender is to be handed over to any of IIFT staff/ any other person.
5. All sealed quotations should be deposited in the tender box at the following address: Main Entrance Gate, IIFT, B-21, Qutab Institutional Area, New Delhi-110016.
6. Quotations (Part-I, II and III) must reach us on or before the due date and time. Sealed quotations received after the due date and time will not be considered for evaluation.
7. All communications related to this tender should be addressed to SO (Admin), Room No. 522 A, IIFT, B-21, Qutab Institutional Area, New Delhi - 110016.
8. All columns of this bid should be filled. Any additional information should be enclosed separately and referred to in the relevant column of the bid form.
9. Agency must ensure that the matter of advertisement given is correctly reproduced in the advertisement appearing in the news paper.
10. In case of any error in advertisement publication as compared to the advertisement text given by us, the agency shall arrange for publication of corrigendum at their own cost.
11. Once the agency has quoted and accepted the offer, withdrawal or denial at any stage is not accepted under any circumstances.

Conditions for Techno-Commercial bids

1. Discount if possible may please be offered.
2. Price bid form at Annexure-1 should be used for bid submission.
3. Competent authority shall decide on the final quantity required.
4. The competent authority reserves the right to accept/ reject/ cancel any or all enquiries or quotations at any stage without assigning any reason thereof.
5. Payment 100% will be released through RTGS transfer after completion of the activity and submission of invoice with regard to specifications ordered. The payment will be released after statutory deductions.
6. The time frame of ordered service should be strictly adhered failing which, the service order is liable to be cancelled.
7. Please note clearly that faxed, mailed and tempered quotations are liable to be rejected.
8. Proficiency in translation and proof reading facilities in major Indian languages shall be preferred.
9. Any disputes arising out of this tender will be under the jurisdiction of court of Delhi only.

Place:

Date:

Signature with stamp of the bidder:

Name, Address of the bidder:

Cell/ Tel No.:

PRICE SUBMISISON FORM

RFQ No.: IIFT/ ADVT/ 2020-2022 (M.A. Economics)

Name of the Agency M/s.....

For Newspapers :

Country	News Papers			Magazine
News Paper	Times of India + Economic Times Size 12 x 11 sq cm	Anand Bazar Patrika + Telegraph Size 12 x 11 sq cm	Business Standard Size 12 x 11 sq cm	Economics & Political Weekly Size 24.3 x 18 sq cm
Rate				
GST Amount				
Total Price				

**Price quoted is firm and final with validity as per the terms of IIFT tender terms*

Place:

Date:

Signature with stamp of the bidder:

Name, Address of the bidder:

Tel/ Cell No:

ANNEXURE-2



(Category-1 Deemed to be University)
(Established under Section 3 of the UGC
Act, 1956 vide Notification No. F.9 - 31/
2001-U.3 of the Government of India)

भारतीय विदेश व्यापार संस्थान
INDIAN INSTITUTE OF FOREIGN TRADE

(Department of Commerce, Govt. of India)

Accredited "A Grade" by NAAC

Announces admission to MA (Economics-Specialisation in Trade and Finance) 2020-22 Programme at New Delhi and Kolkata Campus.

ELIGIBILITY: • Minimum qualification for admission to the programme is Bachelor's Degree in any discipline with: (a) at least 50% marks in aggregate [45% in case of Scheduled Caste (SC), Scheduled Tribe (ST) and Person with Disability (PWD) categories] and (b) Mathematics at the higher secondary or higher level. • No age limit.

MODE OF ADMISSION: On the basis of written test and personal interview. Written test will be held on 16th May, 2020 at IIFT New Delhi and Kolkata Campus.

RESERVATIONS: Seats are reserved as per Government of India rules.

For Foreign Nationals & NRI: Seats are reserved for foreign nationals and NRIs and the admission is considered on the basis of CGPA obtained in Graduation. A selection Committee would scrutinise the applications and prepare a merit list.

HOW TO APPLY: Please see the details under the icon "**Admissions 2020**" on the homepage of IIFT at www.iift.edu

IMPORTANT DATES

Last date to apply online	: Friday, 17 th April 2020
Date of Entrance Exam	: Saturday, 16 th May 2020

For any query, contact : Shri Gaurav Gulati, Dy. Registrar
INDIAN INSTITUTE OF FOREIGN TRADE, B-21, Qutab Institutional Area, New Delhi-110016
Tel.: 011-39147319 (D), 39147200-05, E-mail: admissions@iift.edu

011-39147213

Dr. P.K. Gupta, Registrar

ANNEXURE-3



(Category-1 Deemed to be University)
(Established under Section 3 of the UGC
Act, 1956 vide Notification No. F.3 - 31/
2001-U.3 of the Government of India)

भारतीय विदेश व्यापार संस्थान

INDIAN INSTITUTE OF FOREIGN TRADE

(Department of Commerce, Govt. of India)

Accredited "A Grade" by NAAC

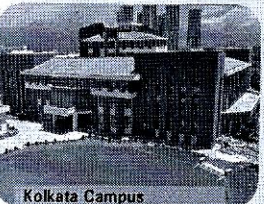
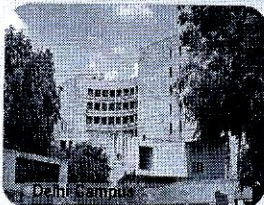
Announces Admission to

MA

(Economics - Specialization
in Trade and Finance)
2020 - 2022

Programme

at
New Delhi & Kolkata



Indian Institute of Foreign Trade (IIFT) provided world class education and training in international trade and business, besides being a premier Centre of Research. The Institute, a Deemed to be University set up by the Department of Commerce, Government of India, invites applications to its MA (Economics-Specialisation in Trade and Finance) 2020-22 Programme at New Delhi and Kolkata Campus.

OBJECTIVES OF THE PROGRAMME

1. To prepare students to become excellent trade policy-makers and key strategists on trade issues in the corporate sector, involved directly or indirectly in international trade and financial transactions.
2. To equip students with a set of tools, which would help them to solve real world problems.
3. To prepare students to be full-time academicians, with specialized knowledge in international economics and finance.

ELIGIBILITY

Minimum qualification for admission to the programme is Bachelor's Degree in any discipline with: (a) at least 50% marks in aggregate [45% in case of Scheduled Caste (SC), Scheduled Tribe (ST) and Person with Disability (PWD) categories] and (b) Mathematics at the higher secondary or higher level.

MODE OF ADMISSION

On the basis of written test and personal interview. Written test will be held on 16th May, 2020 at IIFT New Delhi and Kolkata Campus.

RESERVATIONS

Seats are reserved as per Government of India rules. The reservations are subject to candidates meeting the admission requirements of the Institute under different categories.

For Foreign Nationals and NRIs

Seats are reserved for foreign nationals and NRIs and the admission is considered on the basis of CGPA obtained in Graduation. Minimum qualification for Foreign Students / NRIs is a CGPA of 4 in a 5-point scale or 8 in a 10-point scale (or, equivalent) with a major in Economics in their undergraduate degree (equivalent to BA / B.Sc. in India). A selection Committee would scrutinise the applications and prepare a merit list.

HOW TO APPLY

Candidates can submit application online by visiting IIFT's website at www.iift.edu and clicking at "ADMISSIONS 2020" icon available on the homepage wherein detailed guidelines are available.

APPLICATION FEE

For General/OBC candidate	-	₹1600/-
For SC/ST/PWD candidate	-	₹800/-
For Foreign Nationals and NRIs	-	US\$80 / ₹4500/-

IMPORTANT DATES

Last Date to apply online	: Friday, 17th April 2020
Date of Entrance Exam	: Saturday, 18th May 2020

For any query, contact: Shri Gaurav Gulati, Dy. Registrar

Indian Institute of Foreign Trade, B-21, Qutab Institutional Area, New Delhi-110016
Tel: 39147213 (D), 011-39147200-05 (PBX) E-mail: admissions@iift.edu, Website: www.iift.edu

Kolkata Campus: 1583, Madurdaha, Ward No. 108, Borough, XII, Kolkata-700107
Tel: 033-24195700, 24195900 (PBX) Fax: +91-33-24432454 E-mail: admissions@iift.edu Website: www.iift.edu

Dr. P.K. Gupta, Registrar