

INDIAN INSTITUTE OF FOREIGN TRADE
B-21, Qutab Institutional Area, New Delhi -110016.

Gen Admin/ AMC P2P NLD/ 2021-22

Date: 10/03/2021

Subject: -TENDER FOR PROCUREMENT AND COMMISSIONING OF POINT TO-POINT NLD LEASED LINK

Indian Institute of Foreign Trade (IIFT) was set up in 1963 by the Government of India as an autonomous organization under Ministry of Commerce & Industry to help professionalize the country's foreign trade management and increase exports by developing human resources generating, analyzing, disseminating data and conducting research. The Institute visualizes its role as:

- A catalyst for new ideas, concepts and skills for the internationalization of the Indian economy.
- The primary provider of training and research-based consultancy in the areas of international business, for the corporate sector, Government and the student community at large.

An institution with proven capability to continuously upgrade its knowledge base with a view to meet the requirements of the Government, trade and industry through both sponsored and non-sponsored research and consultancy assignments.

Institute is in the process of **PROCUREMENT AND COMMISSIONING OF POINT TO-POINT NLD LEASED LINK BETWEEN IIFT NEW DELHI AND IIFT KOLKATA CAMPUS**. Competitive Bids are hereby invited from the eligible parties.

2. BIDDING PROCEDURE

The TENDER should be submitted in two envelopes system. The first sealed and stamped envelope enclosing the scope of work as Technical Bid super scribed as **“TECHNICAL BID/ EMD DECLARATION FOR THE TENDER FOR PROCUREMENT AND COMMISSIONING OF POINT TO-POINT NLD LEASED LINK-** and the second sealed and stamped envelope enclosing the commercials in separate cover for the proposal as Financial Bid super scribed as **“FINANCIAL BID FOR THE TENDER FOR PROCUREMENT AND COMMISSIONING OF POINT TO-POINT NLD LEASED LINK** and **both envelopes to be put in a big envelope** super scribed as **“TENDER FOR PROCUREMENT AND COMMISSIONING OF POINT TO-POINT NLD LEASED LINK**. The response to the TENDER duly completed in all respect (stamped, dated and signed in each pages) addressed to the Section officer (Gen. Admn.), Room No.522, Indian Institute of Foreign trade, B-21, IIFT Bhawan, Qutab Institutional Area, New Delhi – 110016 to be put in the TENDER Box placed at the Main gate of IIFT Bhawan. All the TENDER to be put in the TENDER Box only and receipt of the TENDER by hand not allowed. **The bid to be submitted on or before 24th March 2021 by 5:00.PM** and bids later than this will not be accepted under any circumstance. Please ensure the date and time of the bid submission to be recorded at the security gate.

The bid should be submitted along with DD in favor of “**Indian Institute of Foreign Trade**” payable at “**New Delhi**” for Rs.250/- towards the cost of Tender Document. The tender can be downloaded from IIFT website www.iift.edu it can also be downloaded from CPP Portal free of cost.

The tender documents **must be legible to read**. The **scanned pages to be in full size**. All the pages to be numbered as **n / total pages** and an index page to be provided at 1st page.

Incomplete Tender, which do not contain all the information called for, are liable to be rejected. IIFT reserves the right to cancel/scrap the Tender without assigning any reason whatsoever.

3. THE ESTIMATED COST OF THE TENDER

The Tender value is estimated to be Rs.4.50 Lakhs.

4. EARNEST MONEY DEPOSIT

As per the Ministry of Finance, Department of Expenditure an amendment to GFR Rule 170 vide Office Memorandum No. F.9/4/2020-PPD dated 12/11/2020, the bidders are requested to submit a Bid Declaration instead of Bid Security. The declaration format at **Annexure-B**.

5. PERFORMANCE BANK GUARANTEE

The successful bidder must submit a Performance Bank Guarantee for an amount equivalent to 3% of the order value. It can be deposited in the form of Demand Draft or Bank Guarantee with validity period beyond 60 days of the completion of the contract period.

6. FORCE MAJEURE

- (a) In case of any situation, incident or any other act of god which is beyond the control of the agency happened and the agency foresee a delay in accomplishing the Scope of Work, such incident to be immediately reported to the Institute with a request, with proper justification for the expected interruption and duration, for extension of the date of submission maximum for 1 week time.
- (b) IIFT has the full right to decide the request under Force Majeure based on the factual situation.

7. LIGUIDATED DAMAGE

2 % per week of delay subject to a maximum of 5% of the order value will be levied for delay in execution of the contract. If the delay is go indefinitely IIFT will decide the liquidated damage caused to the Institute.

8 DETAILS OF TECHNICAL REQUIREMENT

Sr. No.	Parameters	Specifications
1.	Link	34 MBPS Point to Point link
2.	Last mile wired	Optic Fibre
3.	Latency	< 20ms
4.	Uptime SLA	99.9%
5.	Modem/Media Convertor	If required, on rental basis
6.	Last Mile fibre only	Ethernet, RJ45 Port

The link should be **provided on Optic fiber**. However, if due to technical or any other reasons it is not possible to put the link up on fibre within 45 days, the ISP may put the link on radio or any other media. **However, ISP would be required to restore the link on Optic fibre within 03 months of issuing of P.O.** In any case, the link has to be commissioned and made operational within 45 days' time. **The TECHNICAL BIDS TO BE SUBMITTED AS PER ANNEXURE –A and the COMMERCIAL BID TO BE SUBMITTED ON ANNEXURE -C**

9. Site Addresses

Primary Site

Indian Institute of Foreign Trade
B_21, Qutab Institutional Area
New Delhi- 110016

Ex - site at Kolkata

Indian Institute of Foreign Trade
1583, Madurdaha, ChowbaghaRoad
Ward No. 108, Borough XII,
Kolkata – 700107

10. ARBITRATION

Any dispute or difference, whatsoever arising between the firms out of or relating to the Tender shall be referred to the Director IIFT for referral of such disputes to a sole arbitrator, to be appointed by mutual consent of the parties to the contract. The arbitrator shall give reason(s) for the award. Subject to the above, the provisions of Arbitration Act, 1996 and the Rules made there under shall be deemed to apply to the arbitration proceedings under this clause. The venue of arbitration shall be in IIFT New Delhi.

11. EFFECT AND JURISDICTION

The law applicable to this Tender shall be the laws in force in India. The courts in New Delhi, shall have exclusive jurisdiction in all matters arising under and on account of this tender.

Annexure – A**Technical Bid****Form A: Vendor's particulars as qualifying criteria for submitting offers:**

1.	Name of the company			
2.	Registered office Address			
3.	Year of Incorporation			
4.	Certificate of incorporation of the company			
5.	GST Number			
6.	Valid GST Registration Certificate			
7.	Proof of carrying out such work to other reputed institutions/ organisations. Attach work order / agreements			
7.	Details of correspondence Contact Person's Name and Designation Address & Telephone No/s, Fax No/s Email ID			
8.	Financial Details (for last 3 years) Turnover (Rs. in Lakhs) Audited Financial statements must be attached	2017-18	2018-19	2019-20

Form B: Technical Details of the Services Offered

S.No.	Service Description	Specifications	Offered (Yes/No)	Remarks
1.	Point 2 Point NLD Link	34 MB		
2.	Last Mile Wired	Optic Fibre		
3.	Latency	<20ms		
4.	Uptime SLA	99.9%		

5.	The time required for complete implementation including the commissioning the last mile			
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The bidders are required to indicate the availability of each of the services as mentioned above in the second column as part of your offerings. Any deviation of services offered by you as compared to the above list should be specified clearly in the Remarks column. Also, you are required to mention the responsibility of IIFT clearly for the services being offered.

The Institute may at its discretion appoint two ISPs for 34 MB connectivity from each. In other words, it will be open for the Institute to award the order for 34 MB to two different vendors who may not necessarily be the lowest bidder in that segment.

Apart from the regular services as mentioned above, the bidders are requested to mention on the following one-time services:

1. Set up time required from the date of P.O. to go live
2. Any other one –time activity

List of Corporate Customers of the vendor (minimum 3)

S. No.	Name of the client, contact person, Designation & Telephone No.	Date of the Assignment	Details of the services provided

Date:

Signature

Place:

Name:

Seal of the Company:

Declaration for Bid Security

I _____ Son/ Daughter/ Wife of _____ on behalf of the _____ (Name of Company) do hereby declare that if we withdraw or modify our bids for the Tender during the period of validity, or if we are awarded the contract and we fail to sign the contract, or to submit a performance security before the deadline defined in Tender, we will be suspended for a period of 1 year from being eligible to submit Tender /Proposal for contracts with IIFT.

Name

Company

Signature with Seal

Financial Bid

We hereby submit our quote for **TENDER FOR PROCUREMENT AND COMMISSIONING OF POINT TO-POINT NLD LEASED LINK - 34 MB P2P NLD Link as per the TECHNICAL REQUIREMENT for one year**

S. No.	Service Description	Charges (In Rs.)
1	For Optic Fibre – Charges from IIFT Delhi to IIFT Kolkata as site address provided at 9 above	
2	Hardware Charges, if any	
3	Total charges	
4	Initial one time charges (if any)	
5	Any other recurring charges (if any)	

Total amount (In figures)**Total amount (In Words)**

1. The rates mentioned above should cover all the services offered in your technical bid and should include all taxes and levies.
2. Payment shall be released by Institute on quarterly/half yearly basis post services and shall be subject to certification of satisfactory services by authorized IIFT personnel.
3. The link should be provided on Optic fiber. However, if due to technical or any other reasons it is not possible to put the link up on fibre within 45 days, the ISP may put the link on radio or any other media. However, ISP would be required to restore the link on Optic fibre within 03 months of issuing of P.O. In any case, the link has to be commissioned and made operational within 45 days' time.
4. **The bid is valid for 90 days.**

Date:

Signature

Place:

Name:

Seal of the Company: