

CORRIGENDUM TO TENDER
Ref No.: EOI/ Proctoring/ 2021 dated: 15/06/21
EOI for Providing Proctored Based Online Entrance Examination

Ref No.: EOI/ Proctoring/ 2021 Corrigendum - 2

24th June 2021

Corrigendum

Further to Expression of Interest **Ref No.: EOI/ Proctoring/ 2021, dated : 15th June 2021**, with **CPP Tender ID No: 2021_IIFT_609434_1** issued by Indian Institute of Foreign Trade, New Delhi. Since the Institute has been receiving several queries Corrigendum is hereby issued as follows. However, all other terms and conditions of the tender documents will remain unchanged.

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1			Regarding the EMD	We assume that there is no tender fees to be paid Also As per the Notification released by Ministry of Finance dated 12 th Nov 2020 request that Vendors be allowed to submit a Bid Declaration Form in lieu of the EMD Amount as most tenders are now being released without EMD due to the severe cash crunch situation in the industry. Hence we request to please consider this and remove this requirement	As per notification released by Ministry of Finance dated 12 th Nov 2020 <i>"Whenever there are compelling circumstances to ask for bid security, the same should be done with approval of next higher authority"</i> . In line of same guidelines, EMD has been asked by the Institute.
2			Regarding the Submission timeline	We request that Vendors be given 7-10 working days from the date of release of the Queries response – hence to postpone the day accordingly in case the corrigendum is delayed	Date has already extended till 28 th June, 2021.
3	2		Submission	Given the current pandemic – request that the vendors be allowed to email the submission instead of physical handover	Since, tender process is off-line, therefore as per GFR, only sealed bids will be considered for process.
4	2		Experience of having successfully	As this favours only a specific vendor – we request that this criteria be changed to include	IIFT is a premier B-School in the country and having almost similar course-curriculum as of IITs/IIMs, therefore

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			provided / currently providing, at least one (01) Service of similar nature to IIMs / IITs during the last one year.	Experience of similar nature for Educational institutes	experience for providing services in IIMs/IITs have been asked.
5	12		Annexure II – Cost Schedule	<p>We assume that Per Candidate means Per Scheduled Candidate per Session who is issued an Admit Card – pl confirm</p> <p>Please confirm the cost is for Manual or AI based Remote proctoring? If manual then pl confirm the expected Proctor : Student ratio</p>	<p>Per candidate per session on issued admit card by the agency</p> <p>Both Manual and AI based Remote Proctoring. Provide proctor in ratio of 1:30</p>
6	10	III Applicable Law	<p>(a) The contract shall be governed by the laws and procedures established by Govt. of India and subject to exclusive jurisdiction of Competent Court and Forum in New Delhi only.</p> <p>(b) Any dispute arising out of this purchase shall be referred to the Director, IIFT, and if either of the parties hereto is dissatisfied with the decision, the</p>	<p>Request IIFT to consider the following:</p> <p>Arbitrator should be mutually appointed by both the Parties</p>	<p>Except as otherwise provided elsewhere in the contract, in the event of any disputes, controversy or differences arising out of or related to this agreement or the breach, termination or invalidity thereof between the parties, such party or parties shall make a request to the other party or parties to amicably settle such differences or disputes and parties shall thereupon make every effort to settle the same amicably within a period of 60 days from the date of making of such request.</p> <p>Where parties are unable to settle the dispute through conciliation, the same shall be referred to the Director IIFT for referral of such disputes to a sole arbitrator, to be mutually decided by the parties, as per the provisions of the Arbitration and Conciliation Act, 1996, any amendment thereof and any notification issued or rules made there under from time to time. The venue of the arbitration proceeding shall be IIFT Delhi.</p>

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			<p>dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Director of the Institute. The decision of such Arbitrator shall be final and binding on both the parties.</p>		
7	9 (3)	Terms of Payment	<p>The agency shall be required to provide a Bank Guarantee equivalent to 10% of the quoted amount against any deficient service. In case the agency fails to deliver, the Institute will liquidate the Bank Guarantee in its favour. The Institute in such eventuality will hire the services of some other agency at the risk and cost of the selected agency.</p>	<p>IIFT to clarify whether the bidder has to provide a BG of 10% for every deficiency?</p> <p>IIFT to consider the following :</p> <p>Any failure in conducting the examination shall be solely due to the reasons attributable to the agency</p> <p>Total cumulative penalty/damages of the agency to be restricted to 5% of the invoice value of that particular examination giving rise to such liability</p> <p>Agency should be given an opportunity of hearing before liquidating the BG</p> <p>Also IIFT to restrict the total liability of the Agency under the contract.</p>	<p>Subject to other provisions in the Contract, IIFT without prejudice to any other right or remedy against the vendor in respect of non-performance of contract, by notice in writing absolutely determine the contract and get the work executed through another agency at their risk and cost. The agency whose contract is determined as above shall not be allowed to participate in retendering process. The maximum risk and cost amount shall not exceed 10% of quoted cost including tax.</p>

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8	10	II	Force Majeure	Kindly include the word "Pandemic"	Clause cannot be changed.
9			Total Liability	The tender document is silent on restricting the total liability of the Agency under the contract. Hence request IIFT to consider limiting the total liability of the Agency	Refer point 9(3) above.
10	3	3	The proctoring agency shall be given question papers 4 days prior to the day of exam.	<p>1. If content is in CLIENT scope then, We assume the content for all Test Papers and master keys will be provided in required standard xls format Please confirm.</p> <p>2. Please confirm language required for conducting the exam</p>	<p>It will be given in MS Word / XL format.</p> <p>English</p>
11	3	3	Written test: 1st August, 2021	Please confirm if the exam is to be conducted in Single or Multiple sessions	Single session
12	7	D	dedicated helpline service	<p>A. We assume the language of the helpdesk is English & Hindi will suffice the requirement. Please confirm.</p> <p>B. Please confirm the helpdesk number would be a standard landline helpdesk number. Please confirm</p>	<p>Yes English and Hindi</p> <p>It can be standard land line/mobile</p>
13	8	2	Candidate list will be shared by IIFT with the selected agency in excel format.	Requesting CLIENT to kindly confirm the number of days before exam the candidate data (Photo, personal details, etc...) will be shared.	List of candidates will be provided by IIFT 10 days prior to date of entrance exam.
14			partially visually handicapped candidates	<p>Please confirm the percentage of such candidates?</p> <p>Please confirm if such candidates would be allowed to get their</p>	<p>Approx 2%</p> <p>Yes</p>

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				Scribes? if yes then we would like to highlight that this poses a concern for Remote Proctoring – rather we suggest a CBT exam be conducted for these candidates and the cost would be indicated separately	Pattern of PwD candidates shall remain same as other candidates i.e. AI based remote Proctoring exam.

However, all other terms and conditions of the tender documents will remain unchanged. The tender documents are available on the Institute's Website.

This has the approval of the Competent Authority.

(Karun Duggal)
Section Officer (Gen.Admin)
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