

E-mails have already been dispatched by IIFT to all shortlisted candidates to their registered e-mail IDs on **13-14 February 2025** to fill-up CV Forms. In case, any candidates who have not received e-mail from IIFT due to wrong e-mail ID, any technical error from their side, they have to follow following instructions to complete the process of filling of CV Form.

As per result available on IIFT website, you have been shortlisted for the second round of the Admission Process of MBA 2025-27 Programmes consisting Group Discussion and Personal Interview in physical mode for the admission to IIFT campuses at Delhi, Kolkata, Kakinada and GIFT City (Admission to Kakinada and GIFT City campuses is subject to approval of AICTE and UGC).

To appear in second round of the admission process, you have to fill-up an online CV Form. Instructions of filling of CV form is as under: -

1. For filling online CV form, please visit <https://docs.iift.ac.in/CVT202527FirstLook/cv.asp>
2. Enter your 6-digit IIFT Application Number and Date of Birth (as filled by you in your IIFT application form) in MM/DD/YYYY format (eg. 1/9/2000) to log-in the link of CV form. Do not prefix "0" (Zero) in case digit of date/month is single. Candidates who are shortlisted for both MBA(IB) and MBA(BA) programme are required to fill only one CV form. These candidates have to fill the CV form using MBA(IB) application number only.
3. Now, it will take you to the main CV form portal which consists of three sections namely Part - A, B and C.
4. In each section, there is a set of questions, you need to fill it. There are certain details such as Name, Application No., Gender, Category, Photo, Signature, Personal information, Education qualifications, work experience etc., these are pre-filled, as per data filled by you in your IIFT application form. These information are non-editable.
5. After filling of Part-A, you have to save it as per save option given at the end of each part and proceed to next part to complete the CV form.
6. Answers should not be more than 100 words for the questions in "Part B and C".
7. After submission of CV form, please take the printout of your CV form and carry one copy of same with you at the time of your GD/PI.

Last date for submission of online CV form is 20 February 2025 (till 23:59 hrs).

The GD/PI process will be conducted in offline mode from 3rd March 2025 onwards. Exact date, time and venue of GD/PI will be communicated to you in due course on your registered e-mail ID. Schedule of GD/PI will also be available on IIFT website i.e. www.iift.ac.in under "Current Admission".

If it will be found at any stage of the admission process / course that information given by the candidate is false / incorrect in the application/ CV form, he/she may be disqualified from the admission process / course at any stage.

For any queries, please contact us on Tel No. **011-39147213** or e-mail at **mba2025@iift.edu**
